

———— CARLTON LANDING ————
ACADEMY
———— CHARTER SCHOOL ————

2020-2021 COVID-19 Policy Updates

Carlton Landing Charter School has developed the following plan to return to classes in August 2020. While we have monitored CDC and OSDH recommendations, it is not possible to guarantee that all students will be able to social distance at all times. There is inherent risk that must be understood when returning to group settings. We will social distance as much as possible, we will have a significant focus on the cleanliness and disinfecting program for our facilities and we will provide information to the public in a way that does not infringe on the privacy of our students and staff. For those of you who are not comfortable with returning to a large group setting we have developed the following alternatives. Any item not covered in this section will continue to be governed by the handbook.

ON-CAMPUS COVID-19 POLICIES

- 1) All students will have temperatures checked before coming onto campus.

- 2) For the purposes of daily screening, it will be considered a FEVER if the student registers a 100.0 or higher on the school thermometer. ANY STUDENT WHO IS DETERMINED TO HAVE A FEVER BY SCHOOL PERSONNEL, WILL NOT BE ALLOWED TO RETURN FOR 48 HOURS. We encourage parents to keep students at home anytime a fever is detected until the student has been fever free for 24 hours, without medication.

- 3) Students who begin running a fever once they are on campus will be isolated and must be picked up by the parents IMMEDIATELY.

- 4) Students will not be allowed to participate in extracurricular activities if they are denied access to the building that day.

- 5) Any student who tests positive for COVID-19 must be symptom free for 3 days and receive two negative tests at least 24 hours apart before returning to school.

- 6) In the event any student or staff member tests positive for COVID-19, we will post a notification to the school app, text system, automated call system, social media, and/or the school website. CONFIDENTIALITY LAWS PREVENT THE RELEASE OF STUDENT OR STAFF MEDICAL RECORDS OR NAMES OF THOSE DIAGNOSED WITH ANY DISEASE.

- 7) If any student or staff member is diagnosed with COVID-19, our cleaning/disinfecting protocol will be followed before allowing anyone back into the exposed area(s) of campus.

8) Social Distancing will be observed as much as possible. Some activities may require students to be in close proximity to other students or staff members. Parents who are uncomfortable with their students being in these activities should address those concerns with their student as well as staff members during enrollment.

9) PPE (masks, gloves, protective clothing) will be optional. Students will be responsible for providing these items if they choose to wear them. CDC and OSDH guidance will direct our procedures and those may change at any time.

10) We will provide more details as we receive information from federal and state agencies concerning procedures for schools during the 2020-2021 school year.

EDUCATIONAL OPTIONS

Virtual School Model

Students in grades Pre-K through 8 will now have the opportunity to enroll in Virtual School through Carlton Landing Academy. Coursework for grades Pre-K through 8 will be created by Carlton Landing Academy School and delivered through Google Classroom. The benefit of attending Virtual School through Carlton Landing Academy School is having access to teachers on campus and the ability to stay involved in the home district where students live. Parents will need to complete the Virtual School Application in addition to the normal Carlton Landing Academy School enrollment packet before a student may begin.

Students must maintain ongoing progress in each class each week to remain in the Virtual School Option.

Blended Learning Model

Students who choose this model will attend face to face instruction on Mondays and Fridays, and use the Virtual Model Tuesday, Wednesday, and Thursday. This will allow for students to start the week with assignments, and be present for assessments generally taken on Fridays.

Traditional School Model

This is the most beneficial way for students to experience academic success. Being responsible to be somewhere each day, having face to face interaction with other students and staff members, having a schedule to follow that develops a work ethic that students will benefit from the rest of their lives are traits that can only be reinforced through daily interaction. Having a sense of community and being a part of something bigger than yourself instills the rural values that are inherent in the small school setting. We also know that person to person contact is the most productive educational environment.

Attendance

Students in the Virtual School Model must maintain assignments each week to be considered in compliance with attendance requirements.

Students in the Blended Learning Model must meet the standard attendance requirements of Carlton Landing Academy for the on-campus classes they are enrolled in. They must also complete assignments posted each week for the Virtual School classes they are enrolled in.

Students in the Traditional School Model must meet the standard attendance requirements located in the student handbook.

COVID-19 poses a unique set of circumstances as it relates to attendance. It will be necessary to deal with these absences on a case-by-case basis.

CARLTON LANDING
ACADEMY
CHARTER SCHOOL

**2020-2021 School Year
EDUCATION OPTIONS
DUE TO COVID-19**

COVID-19 INFORMATION

Carlton Landing Academy has developed the following plan to return to classes on August 13, 2020. While we have OSDH recommendations, it is not possible to guarantee that all students will be able to social distance at all times. There is inherent risk that must be understood when returning to group settings. We will social distance as much as possible, and we will have a significant focus on the cleanliness and disinfecting program for our facilities. We will provide information to the public in a way that does not infringe on the the privacy of our students and staff. For those of you who are not comfortable with returning to a group setting we have developed alternatives for you to consider for the 2020-2021 school year.

Temperature Checks

- Parents should check their children's temperature before sending them to school each day.
- Any student who has a temperature of 100.0 or higher will not be permitted on campus.
- Students will have temperatures check at drop-off each morning at the gate. Students who walk to school will have a designated area outside the gate, and a staff member will be assigned to check for temperature.
- Any student who develops a fever of 100.0 or higher at school will be isolated and the parent/guardian must pick the child up immediately.

On-Campus Procedures

- Students and staff will social distance as much as possible. It is not possible to observe the recommended 6ft. Radius at all times.
- Our procedures will be adjusted to observe the best practices possible under the most recent CDC and OSDH guidelines.
- At anytime we feel that it is in the best interest of our students and staff or we can no longer reasonably meet the most recent CDC or OSDH guidelines, we will transition into Distance Learning.
- Parents with students involved in activities must understand and accept the risks involved with those activities.

PPE

Masks and gloves will NOT be required unless the state of Oklahoma, CDC, or OSDH mandates them. Those who wish to wear these items may do so, but they will have to provide them for themselves. If we require them at any point, we will also begin providing them.

Hand Sanitizer/Hand Washing Procedures

Students and staff will have access to hand sanitizer and we will designate certain times throughout the day where everyone must wash their hands with soap and water. Everyone will be encouraged to wash hands frequently and refrain from touching others or items belonging to someone else.

Disinfecting/Cleaning Program

Our staff will be sanitizing throughout the day and after school hours. This will help with the spread of the virus but it will NOT guarantee that someone may not contract the virus on campus. The cleaning program will include all facilities where students or staff will have been that day.

Educational Options for the 2020-2021 School Year

TRADITIONAL MODEL

- School as we've always known it.
- On-campus adjustments to reduce the risk of contracting COVID-19.
- Students will follow the traditional school calendar and attend classes and activities on campus.

VIRTUAL MODEL

- Online Virtual School through Carlton Landing Academy.
- Students will be assigned classes online and not report to campus for any classes or activities.
- Not recommended unless the parent is concerned about their child contracting COVID-19 and the student is very self-motivated.

BLENDED MODEL

- Students will attend classes on Mondays and Fridays. Tuesday, Wednesday, Thursday, they will receive classes online.
- Students may attend activities that they are enrolled in.
- Academic coursework will be identical to the Virtual Model.
- Not recommended unless the parent is concerned about their child contracting COVID-19, and believes fewer days in a group setting will help alleviate the spread of COVID-19.

ENROLLMENT

- Open enrollment is on-going. We have enrollment information on our website.
- All documentation (Birth Certificates, SS Cards, CDIB Cards, Bills, Etc.) must be available before a student can enroll.
- Students must be accompanied by the parent or legal guardian at the time of enrollment.
- Students must enroll regardless of the Educational option they choose.

CONCLUSION

We will be providing more details as we approach the start of the 2020-2021 school year in August. A school calendar has already been posted to the school website and shared on social media.

There is no way to predict the restrictions that may be placed on us throughout the school year, but we are always looking at the best practices to follow as we re-engage our students. As the environment changes, we will be prepared to change with it.

We encourage parents and students to discuss these options before making a decision on their educational method this year. Our staff will be involved in all three options, but there is not substitute for face-to-face interaction.

We will schedule five (5) Distance Learning Days in the Fall Semester so that teachers and traditional students can practice online curriculum. Teachers will report to campus while students will attend online.

We will be available to answer questions and help families navigate this uncertain time. Please contact our office at 918-452-3572.

We appreciate your continued support, and we look forward to our upcoming school year.

COVID-19 When Can I Be Around Others?

FOR ADDITIONAL QUESTIONS CALL YOUR
COUNTY HEALTH DEPARTMENT

I KNOW/THINK I HAVE
COVID-19 WITH SYMPTOMS
(ISOLATION)

You can be around others after -
10 days have passed since your symptoms first appeared AND
Symptoms have dramatically improved (cough, shortness of breath) AND
You have been fever free for 3 days (without use of fever reducing medication)

I TESTED POSITIVE BUT
HAVE NO SYMPTOMS
(ISOLATION)

If you continue to have no symptoms, you can be around others after -
10 days have passed since you were tested
If you develop symptoms after testing positive, follow the guidance for "I know or think I had COVID-19 AND I had symptoms"

I WAS A "CLOSE CONTACT"
OF SOMEONE WITH COVID-19
(QUARANTINE)

You should quarantine (stay home, monitor for symptoms) for 14 days AFTER LAST EXPOSURE. This is based on the time it takes to develop illness.
Close contact means within 6 feet of the individual for at least 10 minutes.
Contact your county health department if you begin to experience symptoms.

What Do My Test Results Mean?

FOR ADDITIONAL QUESTIONS CALL YOUR COUNTY HEALTH DEPARTMENT

IF YOU TEST POSITIVE FOR COVID-19 TAKE STEPS TO HELP PREVENT THE SPREAD

STAY HOME - ISOLATE

Do not leave your home, except to get medical care. Do not visit public areas.

GET REST & STAY HYDRATED

SEPARATE YOURSELF FROM OTHERS

As much as possible, stay in a specific room and away from other people and pets in your home.

FOLLOW TIMELINE ON THE PREVIOUS PAGE

A symptom or time-based strategy is generally recommended. Repeated tests during your isolation or quarantine period will only lift the requirements found on the previous page in certain work situations.

IF YOU TEST NEGATIVE

If you were a "close contact" to a confirmed case of COVID-19, **QUARANTINE** and follow guidance on previous page.

A NEGATIVE TEST RESULT DOES NOT MEAN YOU WON'T GET SICK LATER!

The sample may have been collected very early in your infection period and you could test positive later.

Negative results do not release an individual from quarantine or isolation.