

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

**School Board Meeting**  
**SCHOOL BOARD AGENDA and NOTICE**  
**The Board of the Carlton Landing Academy**  
**Location: 10B Boulevard, Old High School Classroom, Carlton Landing, Oklahoma**  
**Time: 6:00 p.m., Friday, June 18, 2021**

- I. Call to order and roll call of members.
- II. Consent Agenda - Discussion and possible action to approve the following:
  - a. Meeting agenda
  - b. Minutes of regular meeting on 5.15.21
  - c. Financial report, encumbrances remaining open and unpaid items
  - d. Payroll and reserves
- III. Head Of School report
- IV. Discussion and possible action on grant committee proposal(s).
- V. Discussion and possible action to approve the request for approval of State Aid and/or Federal Funds for schools General Fund.
- VI. Discussion and possible action to Elect Crystal Connor to new term on the board.
- VII. Discussion and possible action to approve to elect board officers for the year beginning July 1, 2021.
- VIII. Discussion and possible action to approve Renaissance Accelerated Reader, Star Math and Star reading.
- IX. Discussion and possible action to approve Worker's Comp Insurance with OSAG for the 2021-2022 school year.
- X. Discussion and possible action to sign Resolution of Carlton Landing academy to join Oklahoma Schools Insurance Group.
- XI. Discussion and possible action to approve Kristi Lokey's contract for the 2021-2022 school year.
- XII. Discussion and action to approve contract with UniFirst facility services for the 2021-2022 school year.
- XIII. Discussion and possible action to approve the Return to School plan for the 2021-2022 school year.
- XIV. Discussion and possible action to approve online programs with Edmentum for 2021-2022 school year.
- XV. Discussion and possible action to approve Teacher Salary Schedule for the 2021-2022 school year.
- XVI. Discussion and possible to approve a sanitation contract with A-1 cleaning service for a one-time sanitizing and cleaning of the school's four building structures to ensure safety of our staff and students.
- XVII. Discussion and possible action to renew contract with NWEA for the 2021-2022 school year.
- XVIII. Discussion and possible action to approve to hire Jager Sokolosky as the Custodian/Para Professional for the 2021-2022 school year.

- XIX. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker.
- XX. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act.
- XXI. New Business
- XXII. Adjourn.

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10A Boulevard, Carlton Landing, Oklahoma, also known as the old High School Building, also posted at 29 Boulevard, Carlton Landing, OK at 5:30 p.m. on the 16th day of June, 2021.**

Aimee Boling

**Name of person posting agenda**

Aimee Boling

**Signature**

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

MINUTES

School Board Meeting

The Board of the Carlton Landing Academy

Location: 10B Boulevard, Old High School Building, Carlton Landing, Oklahoma

Time: 6:00 p.m. Friday, June 18, 2021

I. Meeting was called to order by Susan Kimmel at 6:00pm

Attendance:    Belinda Hassenbeck                      Tania Kerney  
                      Susan Kimmel                                      Katie Chapman  
                      Gary Tarkington                                         Matt Griswold

In Absentia:    Kirk Humphreys  
                      Joy Auld

- II. Consent Agenda - A motion was made to accept and approve the Agenda and the Minutes from the School Board meeting held on 5.15.21. Motioned by Tania, seconded by Belinda, approved by all.
- III. Head of School report. Everything good.
- IV. Discussion and action on grant committee proposal(s). No action taken at this time.
- V. Discussion and action to approve the request for approval of State Aid and/or Federal Funds for schools General Fund. Motioned by Katie, seconded by Tania, approved by all.
- VI. Discussion and action to Elect Crystal Connor to new term on the board. Staring July 1<sup>st</sup> 2021, Crystal Conner will start a 3 year term ending on June 30<sup>th</sup>, 2024. Motioned by Belinda, seconded by Katie, approved by all.
- VII. Discussion and action to approve to elect board officers for the year beginning July 1, 2021. Staring June 18<sup>th</sup>, 2021, Susan Kimmel will be the new Board President and Katie Chapman will be the new Board Secretary. Motioned by Katie, seconded by Belinda, approved by all.
- VIII. Discussion and action to approve Renaissance Accelerated Reader, Star Math and Star reading. Motioned by Tania, seconded by Matt, approved by all.
- IX. Discussion and action to approve Worker's Comp Insurance with OSAG for the 2021-2022 school year. Motioned by Tania, seconded by Katie, approved by all.
- X. Discussion and action to sign Resolution of Carlton Landing academy to join Oklahoma Schools Insurance Group. Motioned by Gary, seconded by Matt, approved by all.
- XI. Discussion and action to approve Kristi Lokey's contract for the 2021-2022 school year. Motioned by Matt, seconded by Belinda, approved by all.
- XII. Discussion and action to approve contract with UniFirst facility services for the 2021-2022 school year. Motioned by Belinda, seconded by Katie, approved by all.
- XIII. Discussion and action to approve the Return to School plan for the 2021-2022 school year. Motioned by Tania, seconded by Matt, approved by all.

- XIV. Discussion and action to approve online programs with Edmentum for 2021-2022 school year. Motioned by Gary, seconded by Katie, approved by all.
- XV. Discussion and action to approve Teacher Salary Schedule for the 2021-2022 school year. Motioned by Katie, seconded by Gary, approved by all.
- XVI. Discussion and to approve a sanitation contract with A-1 cleaning service for a one-time sanitizing and cleaning of the school's four building structures to ensure safety of our staff and students. No action taken at this time.
- XVII. Discussion and action to renew contract with NWEA for the 2021-2022 school year. Motioned by Belinda, seconded by Tania, approved by all.
- XVIII. Discussion and action to approve to hire Jager Sokolosky as the Custodian/Para Professional for the 2021-2022 school year. Motioned by Belinda, seconded by Katie, approved by all.
- XIX. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker. There were no comments.
- XX. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act. It was decided that an Executive Session was not needed.
- XXI. New Business. None
- XXII. Meeting Adjourned at 6:49 p.m.



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**Katie Chapman, School Board Clerk**

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

**School Board Meeting**  
**SCHOOL BOARD AGENDA and NOTICE**  
The Board of the Carlton Landing Academy  
Location: 10B Boulevard, Old High School Classroom, Carlton Landing, Oklahoma  
Time: 6:00 p.m., Friday, July 16, 2021

- I. Call to order and roll call of members.
- II. Consent Agenda - Discussion and possible action to approve the following:
  - a. Meeting agenda
  - b. Minutes of regular meeting on 6.18.21
  - c. Financial report, encumbrances remaining open and unpaid items
  - d. Payroll and reserves
- III. Head Of School report
- IV. Discussion and possible action to approve to renew contract with Miller Office Equipment for the 2021-2022 school year.
- V. Discussion and possible action to approve quote with Renaissance Star Reading and Math and Accelerated Reading.
- VI. Discuss and possible action to approve Estimate from Wave 11 for 1 Promethean Board and 2 Chrome carts.
- VII. Discuss and possible action to approve Estimate from Wave 11 for 2 Dell laptops for Kristi Lokey (Administrator), and Keaton Ross (Special Ed Director).
- VIII. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker.
- IX. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act.
- X. New Business
- XI. Adjourn.

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10A Boulevard, Carlton Landing, Oklahoma, also known as the old High School Building, also posted at 29 Boulevard, Carlton Landing, OK at 5:30 p.m. on the 14th day of July, 2021.**

Aimee Bolins

**Name of person posting agenda**

Aimee Bolins

**Signature**

CARLTON LANDING  
**ACADEMY**  
CHARTER SCHOOL

MINUTES

School Board Meeting

The Board of the Carlton Landing Academy

Location: 10B Boulevard, Old High School Building, Carlton Landing, Oklahoma


Time: 6:00 p.m. Friday, July 16, 2021

I. Meeting was called to order by Susan Kimmel at 6:01 pm

Attendance: Belinda Hassenbeck                      Matt Griswold  
                  Susan Kimmel  
                  Gary Tarkington

In Absentia: Katie Chapman  
                  Crystal Conner

- II. Consent Agenda - A motion was made to accept and approve the Agenda and the Minutes from the School Board meeting held on 6.18.21. Motioned by Matt, seconded by Gary, approved by all.
- III. Head of School report. Everything good.
- IV. Discussion and action to approve to renew contract with Miller Office Equipment for the 2021-2022 school year. Motioned by Belinda, seconded by Matt, approved by all.
- V. Discussion and action to approve quote with Renaissance Star Reading and Math and Accelerated Reading. Already approved this on last month's board meeting.
- VI. Discussion and action to approve Estimate from Wav 11 for 1 Promethean Board and 2 Chrome carts. Motioned by Gary, seconded by Belinda, approved by all.
- VII. Discussion and action to approve Estimate from Wav 11 for 2 Dell laptops for Kristi Lokey (Administrator), and Keaton Ross (Special Ed Director). Motioned by Matt, seconded by Gary, approved by all.
- VIII. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker. There were no comments.
- IX. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act. It was decided that an Executive Session was not needed.
- X. New Business. None
- XI. Meeting Adjourned at 6:28 p.m.

  
Katie Chapman, School Board Clerk

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

**School Board Meeting**  
**SCHOOL BOARD AGENDA and NOTICE**  
**The Board of the Carlton Landing Academy**

Location: 10B Boulevard, Old High School Classroom, Carlton Landing, Oklahoma

Time: 6:00 p.m., Friday, August 13, 2021

- I. Call to order and roll call of members.
- II. Consent Agenda - Discussion and possible action to approve the following:
  - a. Meeting agenda
  - b. Minutes of regular meeting on 7.16.21
  - c. Financial report, encumbrances remaining open and unpaid items
  - d. Payroll and reserves
- III. Head Of School report- Presentation and discussion of CLA's American Rescue Plan including the Safe Return Plan and the use of Esser III Funds (Project 795).
- IV. Discussion and possible action to approve membership dues with OPSCR for the 2021-2022 school year in the amount of \$2,500.
- V. Discussion and possible action to approve contracts for certified and support staff for the 2021-2022 school year.
- VI. Presentation and discussion of Carlton Landing Academy's Accreditation status for the 2021-2022 school year.
- VII. Discussion and possible action to approve fundraisers or the 2021-2022 school year.
- VIII. Discussion and possible action to approve Carlton Landing Academy 2020-2021 Student Handbook.
- IX. Discussion and possible action to approve contract with Annie Maxie for Web Design/Content Creation/ Media Planning ( Hashtags, Status Updates, photo & editing, graphics, Facebook- Instagram) for \$3000 for the 2021-2022 school year.
- X. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker.
- XI. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act.
- XII. New Business
- XIII. Adjourn.

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10A Boulevard, Carlton Landing, Oklahoma, also known as the old High School Building, also posted at 29 Boulevard, Carlton Landing, OK at 5:30 p.m. on the 11th day of August, 2021.**

Aimee Bolins

**Name of person posting agenda**

Aimee Bolins

**Signature**

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

MINUTES

School Board Meeting

The Board of the Carlton Landing Academy

Location: 10B Boulevard, Old High School Building, Carlton Landing, Oklahoma

Time: 6:00 p.m. Friday, August 13, 2021

- I. Meeting was called to order by Susan Kimmel at 6:00 pm
- Attendance:      Belinda Hassenbeck                      Matt Griswold  
                         Susan Kimmel                                      Katie Chapman  
                         Gary Tarkington                                      Crystal Conner
- II. Consent Agenda - A motion was made to accept and approve the Agenda and the Minutes from the School Board meeting held on 7.16.21. Motioned by Katie, seconded by Belinda, approved by all.
  - III. Head of School report. Presentation and discussion of CLA's American Rescue Plan including the Safe Return Plan and the use of Esser III Funds (Project 795). Just discussed.
  - IV. Discussion and action to approve membership dues with OPSCR for the 2021-2022 school year in the amount of \$2,500. Motioned By Katie, seconded by Crystal, approved by all.
  - V. Discussion and action to approve contracts for certified and support staff for the 2021-2022 school year. Motioned by Matt, seconded by Crystal, approved by all.
  - VI. Presentation and discussion of Carlton Landing Academy's Accreditation status for the 2021-2022 school year. Just discussed.
  - VII. Discussion and action to approve fundraisers or the 2021-2022 school year. Motioned by Belinda to approve an Auction Fall Fundraiser, seconded by Gary, approved by all.
  - VIII. Discussion and possible action to approve Carlton Landing Academy 2020-2021 Student Handbook. There was a typo with the year, it is supposed to say 2021-2022. Motioned by Matt to approve the 2021-2022 student handbook, seconded by Katie, approved by all.
  - IX. Discussion and action to approve contract with Annie Maxie for Web Design/Content Creation/ Media Planning ( Hashtags, Status Updates, photo & editing, graphics, Facebook- Instagram) for \$3000 for the 2021-2022 school year. Motioned by Belinda, seconded by Crystal, approved by all.
  - X. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker. There were no comments.
  - XI. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act. It was decided that an Executive Session was not needed.
  - XII. New Business. None
  - XIII. Meeting Adjourned at 6:34 p.m.



Katie Chapman, School Board Clerk



— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

**School Board Meeting**  
**SCHOOL BOARD AGENDA and NOTICE**  
The Board of the Carlton Landing Academy  
Location: 10B Boulevard, Old High School Classroom, Carlton Landing, Oklahoma  
Time: 6:00 p.m., Friday, September 17, 2021

- I. Call to order and roll call of members.
- II. Consent Agenda - Discussion and possible action to approve the following:
  - a. Meeting agenda
  - b. Minutes of regular meeting on 8.20.21
  - c. Financial report, encumbrances remaining open and unpaid items
  - d. Payroll and reserves
- III. Head Of School report
- IV. Discussion and possible action to approve Estimate of Needs for the 2021-2022 school year.
- V. Discussion and action to authorize Jay Jenkins, Treasurer, as an authorized representative to legally sign on behalf of the LEA all current FY Expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the Federal Awards for the 2020-2021 school year
- VI. Discussion and possible action to approve a quote from Murry Carpets Inc. for \$3014.70.
- VII. Discussion and possible action to approve a Virtual Math Conference with National Council of Teachers of Mathematics for \$879.00.
- VIII. Discussion and possible action to approve contract with Wav 11 (IT Service) for the 2021-2022 school year.
- IX. Discussion about transferring Title IIA and Title IVA into Title I.
- X. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker.
- XI. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act.
- XII. New Business
- XIII. Adjourn.

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10A Boulevard, Carlton Landing, Oklahoma, also known as the old High School Building, also posted at 29 Boulevard, Carlton Landing, OK at 5:30 p.m. on the 15th day of September, 2021.**

Amee Bolins

**Name of person posting agenda**

Amee Bolins

**Signature**

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

MINUTES

School Board Meeting

The Board of the Carlton Landing Academy

Location: 10B Boulevard, Old High School Building, Carlton Landing, Oklahoma

Time: 6:00 p.m. Friday, September 17, 2021

I. Meeting was called to order by Susan Kimmel at 6:00 pm

Attendance:      Belinda Hassenbeck                      Matt Griswold                      Crystal Conner  
                         Susan Kimmel    Katie Chapman

In Absentia:      Gary Tarkington

- II. Consent Agenda - A motion was made to accept and approve the Agenda and the Minutes from the School Board meeting held on 8.20.21. Motioned by Belinda, seconded by Matt, approved by all.
- III. Head of School report. Everything good.
- IV. Discussion and action to approve Estimate of Needs for the 2021-2022 school year. Motioned by Katie, seconded by Crystal, approved by all.
- V. Discussion and action to approve to authorize Jay Jenkins, Treasurer, as an authorized representative to legally sign on behalf of the LEA all current FY Expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the Federal Awards for the 2020-2021 school year. Motioned by Belinda, seconded by Matt, approved by all.
- VI. Discussion and action to approve a quote from Murry Carpets Inc. for \$3014.70. Motioned by Crystal, seconded by Matt, approved by all.
- VII. Discussion and action to approve a Virtual Math Conference with National Council of Teachers of Mathematics for \$879.00. Motioned by Katie, seconded by Belinda, approved by all.
- VIII. Discussion and action to approve contract with Wav 11 (IT Service) for the 2021-2022 school year. Motioned by Matt, seconded by Crystal, approved by all.
- IX. Discussion about transferring Title IIA and Title IVA into Title I. Motioned by Crystal, seconded by Matt, approved by all.
- X. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker. There were no comments.
- XI. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act. It was decided that an Executive Session was not needed.
- XII. New Business. Motion to approve Prevention Project 723, all NAYS.
- XIII. Meeting Adjourned at 6:30 p.m.



Katie Chapman, School Board Clerk

— CARLTON LANDING —  
**ACADEMY**  
— CHARTER SCHOOL —

**School Board Meeting**  
**SCHOOL BOARD AGENDA and NOTICE**  
The Board of the Carlton Landing Academy  
Location: 10B Boulevard, High School Classroom, Carlton Landing, Oklahoma  
Time: 6:00 p.m., Friday, October 22, 2021

- I. Call to order and roll call of members.
- II. Consent Agenda - Discussion and possible action to approve the following:
  - a. Meeting agenda
  - b. Minutes of meeting on 9.17.21.
  - c. Financial report, encumbrances remaining open and unpaid items
  - d. Payroll and reserves
- III. Head of School report.
- IV. Comments from the public, staff and board members. Members of the public are requested to limit their comments to two minutes per speaker.
- V. Executive Session in regards to personnel pursuant to Section 307B.1 and/or communication with the Board's Attorney concerning a pending investigation, claim, or action pursuant to Section 307B.4 of the Open Meetings Act.
- VI. New Business
- VII. Adjourn.

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10A Boulevard, Carlton Landing, Oklahoma, also known as the old High School Building, also posted at 29 Boulevard, Carlton Landing, OK at 5:30 p.m. on the 20th day of October, 2021.**

Aimee Bolins

**Name of person posting agenda**

Aimee Bolins

**Signature**